

# Headset Guide

## USB Headset – Windows Vista



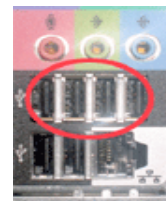
1. Make sure the headset is plugged into a USB port on the computer.



USB Plug



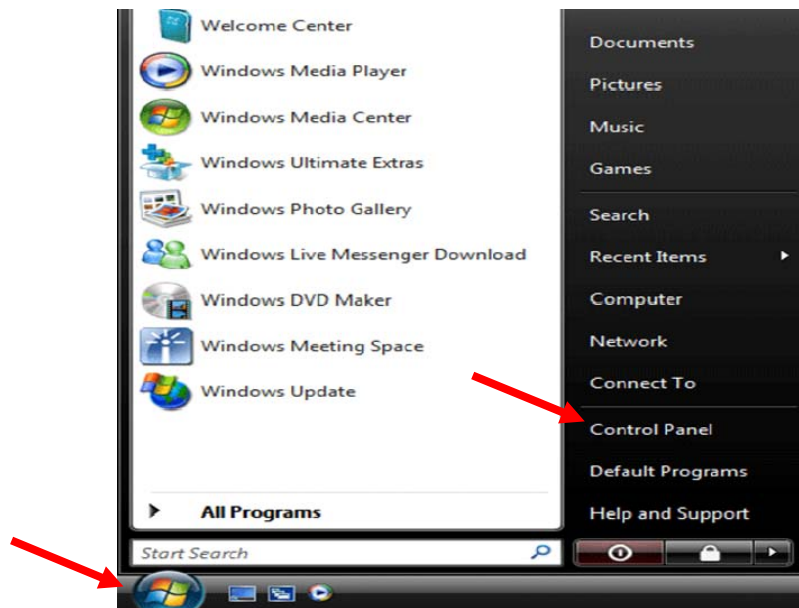
USB Port



OR  
USB Port

2. Make sure the headset is set as the default input device.

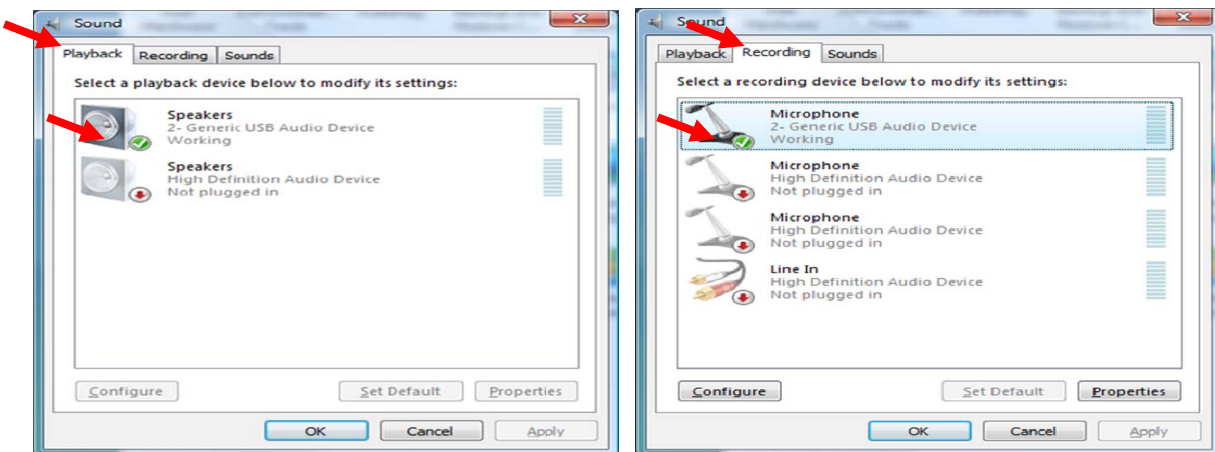
- a. Click the **Start** button in the lower left corner of the computer screen. Select **Control Panel**.



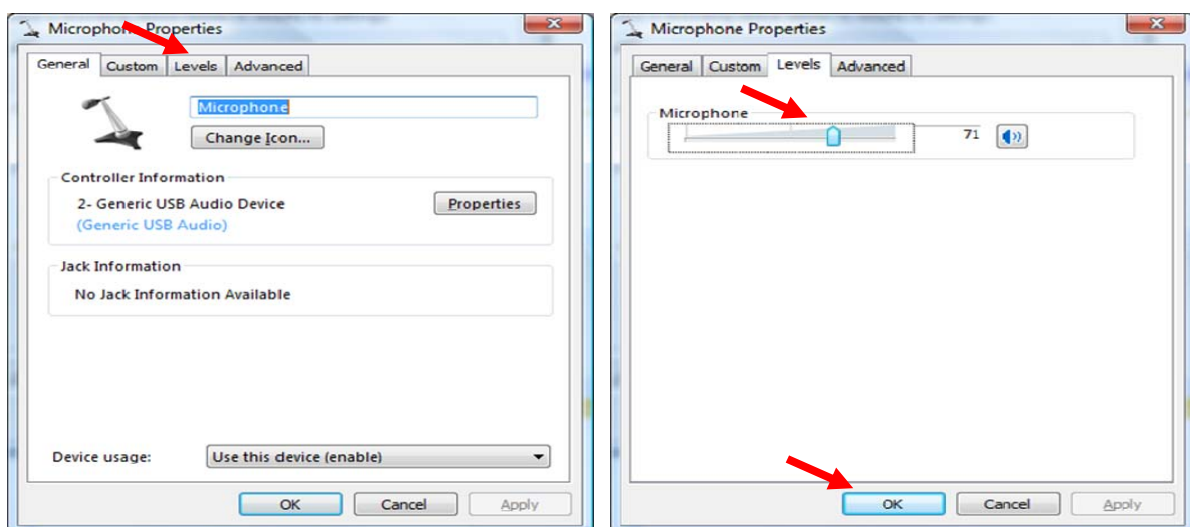
- b. If you are using the Windows Vista Control Panel Icons View, select **Sound**. If using the Windows Vista Control Panel Category View, select **Hardware and Sound**, then select **Sound**.



- c. In the **Sound** window, select the **Playback** tab. Make sure that the current **Speakers** selection is the USB Headset. Next, select the **Recording** tab and make sure that it also has the USB Headset selected. Double-click the microphone symbol for the USB headset to access the **Microphone Properties** window.



- d. On the **Microphone Properties** window, select the **Levels** tab. Adjust the **Microphone** volume slider to approximately 75%, then click **OK**. Click **OK** again to exit the **Sound** window.

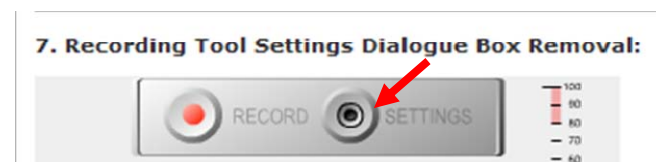
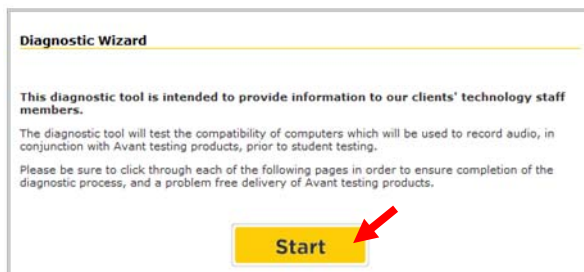


### 3. Check Flash Player Settings and Perform Audio Check

- a. From [www.stamptest.net](http://www.stamptest.net), select the **Diagnostic Wizard** to access the audio check recording tools.



- b. Click **Start** to begin the **Diagnostic Wizard**. Click **Next** until the page with **Step 7** appears. On **Step 7**, click the **Settings** button.



- c. In the **Flash Player Settings** box, make sure the **Microphone** is set to the USB Headset. If the **Camera and Microphone Access** window appears, make sure **Allow** and **Remember** are selected. Click **Close** to exit the **Flash Player Settings** box.



- d. Click the **Record** button.



- e. Speak into the microphone. A green bar should appear as you speak. This indicates that the headset microphone is working. Adjust the **Record Volume** slider until the green bar reaches approximately 50% when you speak into it.



- f. Click the **Stop** button.



- g. Click the **Play** button to listen to your recording.



- h. If necessary, make adjustments using the headset in-line controls.



- i. If no sound is played back, try repeating this tutorial with a different headset and/or different computer.

*If you continue to have trouble, feel free to contact the Avant Help Desk at (888) 718-7887 or [support@avantassessment.com](mailto:support@avantassessment.com)*