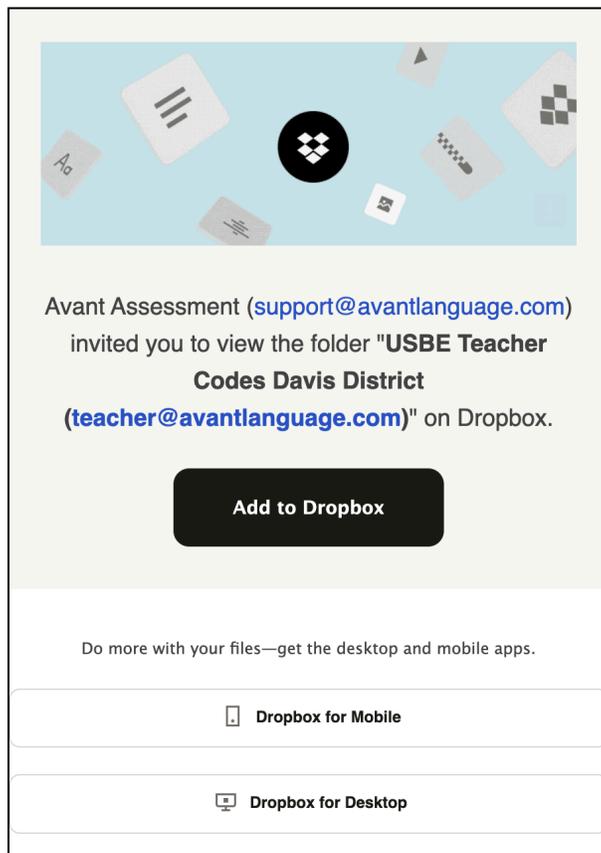**avant**

The Language Proficiency Company

Guide: Accessing Avant STAMP Testing Login Files from Dropbox

These instructions will help you access the files you've been granted access to. The links will only work if your email address has already been given permission by the Utah State Board of Education.

Step 1: Look for the Invitation Email

- You will receive an email from Dropbox with the subject line:
  "Avant Assessment (support@avantlanguage.com) invited you to view the folder 'USBE Teacher Codes {DISTRICT_NAME} District ({TEACHER_EMAIL})' on Dropbox".

- The email will show who invited you (e.g., *Avant Assessment*), the folder name, and a button that says **"Go to folder."**
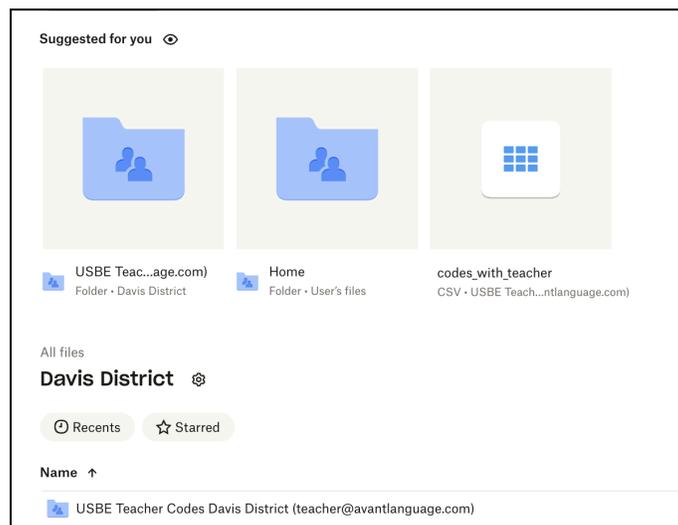
Step 2: Open the Dropbox Link

- Click the **"Go to folder"** button in the email.

- This will open a Dropbox page in your web browser.

Step 3: Sign In or Create Dropbox account

- Make sure you're signed in with the email address your school or district provided for access.

- If you see a different email listed (e.g., a personal account), click **"Sign in to a different account."**
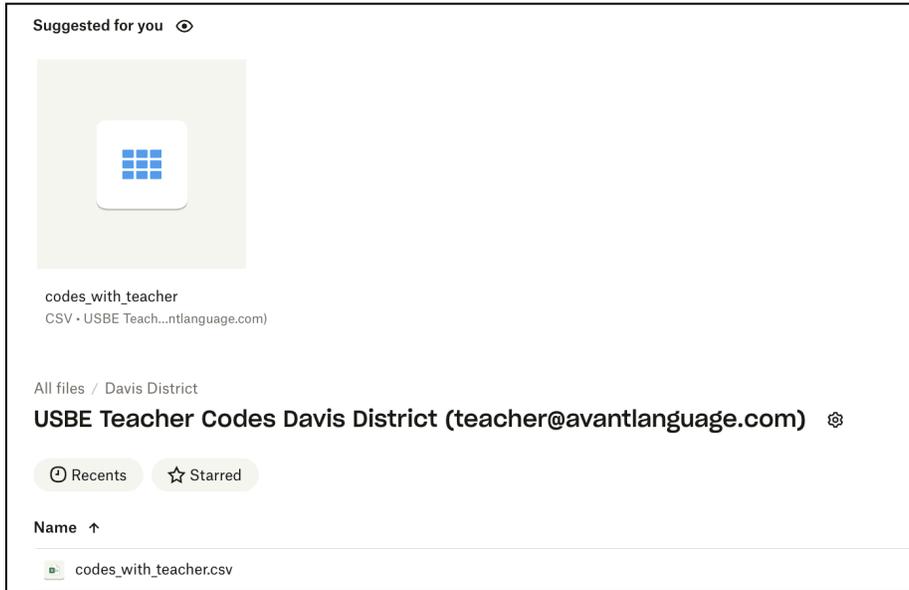

Step 4: Open the Folder

- Once access is granted, the file will open in your browser.

- You'll see a preview of the spreadsheet or document.

Step 5: Open File

- View the test code file

Step 6: Download the File (Optional)

- To save a copy to your computer:
    1. Click the **Download** button (down arrow icon) at the top right.
    2. Choose where to save the file.